



METHODOLOGY

for the partial recognition of post-secondary medical studies for holders of a baccalaureate diploma to attend undergraduate higher education studies of “General Nursing”

Preamble

The present methodology includes the general rules for the partial recognition of post-secondary medical studies for holders of a baccalaureate diploma to attend undergraduate higher education studies of “General Nursing” at Transilvania University. The methodology is grounded on the following regulations:

- Art. 44, 142 and 174 of the National Law of Education No. 1/2011, including subsequent amendments and additions;
- The provisions of the Order of the Ministry of National Education OMEN No. 6102/2016 for the approval of the framework methodology for organizing the admission to bachelor’s, master’s and doctoral degree programmes, including subsequent amendments and additions;
- The provisions of Chapter IV, Annex 1 of the Government Decision HG No. 469/2015 for the approval of the minimum mandatory criteria for authorization and accreditation of the university programmes of Medicine, Stomatology, Pharmacy, General Nursing, Midwifery, Veterinary Medicine, Architecture;
- The application of national and international regulations regarding the allocation of transfer credits;
- The framework methodology of the Ministry of National Education published in the Official Gazette of Romania No. 619 of the 18th of July 2018 (Order No. 4046/2018 of the 29th of June 2018)

I. Admission

Art. 1. The graduates of post-secondary nursing schools, holders of a baccalaureate diploma, can continue with higher education studies by enrolling in the undergraduate programme of “General Nursing” only after registration and after passing the admission exam.

Art. 2. The admission of the graduates of post-secondary nursing schools, holders of a baccalaureate diploma, at the undergraduate programme of “General Nursing” is done in the same conditions and at the same time as for the other candidates and by respecting the provisions of Transilvania University’s own methodology and of the framework methodology for organizing the admission to bachelor’s, master’s and doctoral programmes.

II. Recognition and validation of studies

Art. 3. The partial recognition of the studies of post-secondary nursing school graduates, holders of a baccalaureate diploma, in order to continue their studies of higher education through the university's undergraduate programmes of "General Nursing" can only be done at their written request by filling in the application annexed to this methodology.

Art. 4. (1) Following a successful admission exam and at the written request of the post-secondary nursing school graduates, holders of a baccalaureate diploma, admitted at the undergraduate programme of "General Nursing", the Council of the Faculty of Medicine can partially validate the studies and internships already undertaken during the post-secondary education, according to the curriculum and through the commissions for partial validation of studies. The commissions for partial validation of studies can issue a favourable opinion if the validation conditions are met.

(2) Transilvania University of Braşov can recognize the credits for studies and traineeships obtained by post-secondary nursing school graduates after a favourable opinion from the commissions for partial recognition of studies.

(3) The favourable opinion, mentioned at paragraph (1), is awarded for each of the disciplines or modules studied at the post-secondary nursing school only if the curricula of the disciplines or modules coincide at least at 70% with one of the courses' syllabus from the curriculum of the undergraduate programme of "General Nursing".

(4) The recognition of the traineeships performed during the post-secondary nursing school means they are recognized as clinical training and annual specialty training, except for the practical works for specific disciplines.

(5) The favourable opinion for the recognition of traineeships is granted if all the following conditions are met:

a) the traineeships are sustained with supporting documents;

b) the student that graduated from a post-secondary nursing school will take the admission exams in the same conditions and at the same time as the other candidates and by respecting the provisions of the examination methodology approved by the University Senate.

(6) The percentage mentioned at paragraph (3) is evaluated by considering the post-secondary curriculum for each discipline or module, in respect to their duration, units of competency, competencies and content.

III. Completion of studies

Art. 5. (1) The completion of the undergraduate studies within the university's programme of "General Nursing" is done in the same time and in the same conditions for all graduates and by respecting the legal provisions for the completion of undergraduate programmes.

(2) The Diploma Supplement provided by the accredited educational institutions shall include information regarding the validation and recognition of post-secondary studies according to the present methodology.

Art. 6. The resolution of the appeals regarding admission, the validation of post-secondary studies as well as the completion of studies in the undergraduate programme of "General Nursing" falls within the responsibility of the Centre for information and research resources (CRID) of the university.

IV. The structure and duties of the recognition commission

Art. 7. The commission for partial recognition of studies is created within the Faculty of Medicine, endorsed by the Executive Board, approved by the University Senate and appointed by the Rector's decision.

The commission is appointed for four years and is composed of three academic staff members: one is the coordinator of the undergraduate programme and the two others are academics teaching at the undergraduate programme, plus one secretary.

Art. 8. The commission has the following duties:

- (1) verification of the application to include all the required documents;
- (2) evaluation of the applications;
- (3) partial recognition of the studies;
- (4) informing the applicant promptly electronically or by mail, should there be any documents needed if the application is incomplete; the completion of the application should be made by the applicant in maximum 15 days from the date of its registration; incomplete applications will be rejected;
- (5) communicating the result of the evaluation.

Art. 9. The appeals will be analysed in the CRID of the university. The decisions taken within CRID and the Commission are taken by majority vote.

Art. 10. (1) The management of the university will ensure that the conditions necessary for the operation of the commission are met.

(2) The members of the commission can be remunerated depending on the amount of work performed in processing the applications.

Art. 11. In the process of the recognition of studies, the commission can request the assistance of experts to evaluate the knowledge acquired by the applicant.

Art. 12. (1) The application for the partial validation of studies will be registered by the applicant at the Faculty of Medicine.

(2) The application will include a written request filled in according to the model in Annex 1, a declaration of informed consent for data processing according to the Regulations (EU) 2016/679, as well as other supporting documents.

(3) A processing fee will be charged for the analysis of the applications for partial recognition of studies.

Art. 13. The partial recognition of studies is done in a single stage, after the successful passing of the admission examination and between the confirmation by the student of the place at the university and the final registration.

Art. 14. The commission will submit a report for each applicant to the university management.

Art. 15. Those who need partial recognition of studies can request counselling from the members of the respective university department.

V. Other information

Art. 16. (1) The applicant is responsible for the accuracy of the email and postal addresses that are communicated to the university.

(2) If the applicant does not respond in due course to the university's requests, the rejection of applications will not be the university's fault.

Art. 17. (1) The deadline for the resolution of the applications is 30 days from the submission date of the complete documentation (including of any extra documents requested).

(2) The deadline for the resolution of the applications can be extended in case the authenticity of the documents needs to be verified.

(3) The applicant shall be informed in writing regarding the rejection of the application.

Art. 18. The resolution of the appeals regarding admission, the validation of post-secondary studies as well as the completion of studies in the undergraduate programme of "General Nursing" is the responsibility of each university.

Art. 19. The university will communicate the result of the application to the applicant by post and/or by email.

Art. 20. (1) The appeals to the decisions of the partial recognition of studies can be submitted to the university within 5 working days from the date of the reception of the validation decision.

(2) The appeals are communicated to the commission which informs the faculty and the applicant.

Art. 21. After the applicant's registration at Transilvania University of Braşov, the internal regulations regarding the student's status become applicable.

The present methodology was presented and approved in the meeting of the Senate of Transilvania University of Braşov on 28.09.2018.

Prof. Dr. Eng. Mircea Horia Țierean,

President of the Senate of Transilvania University of Braşov



APPLICATION FORM

To the Rector of Transilvania University

To the Chairman of the Commission for partial recognition of studies

I, the undersigned, holder of the ID card with the serial number, residential address, as a post-secondary nursing school graduate and holder of the qualification certificate with the serial number , as well as holder of the Baccalaureate Diploma with the serial number,

hereby request the partial recognition and validation of the post-secondary studies, in accordance with the current legislation, for the continuation of studies at the Faculty of Medicine, General Nursing programme, Transilvania University of Braşov.

I declare that I submit this application subsequent to my passing the entrance exam for the aforementioned programme, organised by the Faculty of Medicine, Transilvania University of Braşov.

To this end, I hereby attach the transcript of records and the syllabus of the post-secondary nursing school.

Signature

Date:

Transilvania University of Braşov

Attn: Rector and Chairman of the Commission for partial recognition of studies